



SELF-SUFFICIENCY COACH (SOCIAL WORKER)

About ACHIEVEability

ACHIEVEability (ACHa), located in the Haddington and Cobbs Creek neighborhood of West Philadelphia, strives to break the cycle of poverty and works to foster a thriving community by partnering with our neighbors to build on their strengths and contribute to the equitable growth of West Philadelphia.

We are committed to addressing the systemic challenges faced by our community by providing direct services and advocating for equitable policy change. Serving over 3,000 residents each year, we are looking for energetic and creative problem solvers eager to help support individuals and families in reaching their full potential. You will be joining ACHIEVEability at an exciting time in our journey. Celebrating our 40th year, we are launching new programs and expanding our team to increase our impact and reach in West Philadelphia. Come be a part of our transformational efforts to end poverty and make Philadelphia a better place for all!

We're an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.

Position Summary:

The Self-Sufficiency Coach advocates for and provides holistic support to ACHIEVEability participants, and their families, as they begin their journey towards to self-sufficiency. ACHIEVEability participants are single parents working hard to create a better life for themselves and their families. The Self-Sufficiency Coach is responsible for motivating, encouraging, and equipping ACHIEVEability participants with the skills they need to attain their life goals.

Education is the focus of our approach. Families at ACHIEVEability pursue college while maintaining employment, developing life skills, building credit and assets, and broadening their horizons. We are looking for an organized, hardworking, multi-tasking, outcomes-driven and smart individual with a passion for making a difference, who craves variety and intensity, and who values education and accountability.

Duties and Responsibilities:

- Provide case management services for a caseload of 28- 35 participants.
- Help families create goals and map concrete steps for achieving those goals, with a focus on the areas of parenting, finances, and personal development.
- Help families make and track progress with their plans.

- Motivate families to remain engaged and compliant with ACHIEVEability's program requirements.
- Work well with a diverse team to collaborate on supportive plans.
- Facilitate and organize workshops, family enrichment activities and group meetings.
- Maintain complete and accurate records in case files and database.
- Conducts regular home visits/inspections and assist participants in maintaining home according to agency standards.
- Develop/maintain links with other professionals in the social service field and complementary programs in the city.
- Support other ACHIEVEability's programs as needed.
- Performs duties in accordance with ACHIEVEability's values, policies, and procedures

Minimum Qualifications:

- Bachelor's degree required from an accredited college or university.
- Minimum of 2 years providing case management or community services to vulnerable children, individuals or families in a public or private social service agency.
- Excellent organizational skills and attention to detail
- Excellent communication and interpersonal skills – writing, speaking, presentation
- Strong sense of responsibility, initiative, follow through and accountability
- Ability and willingness to work occasional evenings and weekends
- Comfortable working in West Philadelphia

Skills

- Commitment to the mission of ACHIEVEability
- Comfort working in and around West Philadelphia
- Self-starter with positive attitude and willingness to take initiative
- Excellent listening, observation, reading, verbal, nonverbal and writing skills
- Willing to work evenings or weekends, as needed